



Hopewell Preschool Ministry

ACH Authorization Form

Directions:

1. Please **PRINT** all information neatly and clearly.
2. **Attach a check** for the first month tuition payment (\$95 for Beginners, \$130 for Pre-K) **from the account to be debited**. This will verify your account and allow us time to arrange for ACH payments for the remainder of the school year.

This form authorizes payments to Hopewell Preschool Ministry by electronic means for **(Name of Student)** _____. These payments will be made to Hopewell Mennonite Church through Chase Bank via Automated Clearing House (ACH). Chase Bank and Hopewell Mennonite Church abide by the operating rules of the National Automated Clearing House Association (NACHA).

Payor's Information

Name of Account Owner _____

Name of Financial Institution _____

Type of Account **Checking** **Savings**

Routing Transit Number (9 digits) _____

Checking Account Number _____

(Be sure to verify with your bank that the Routing Transit Number on your check is the one the bank uses for ACH transactions.)

I authorize Hopewell Mennonite Church to electronically deduct my monthly preschool tuition of (**check one**: **\$95 for Beginners**, **\$130 for Pre-K**) from the above listed account on *the first Wednesday of each month*. Unless notified to the contrary, I understand that an electronic deduction will be made each month that school is in session and that I will receive a monthly ACH tuition reminder prior to each withdrawal.

I understand further that this authorization is to remain in full force and effect until either party receives written notice of its termination in such time and in such manner as to afford a reasonable opportunity to act upon it.

I agree to abide by preschool policy regarding NSF checks, understanding that I will be charged a \$20 fee for any transaction not honored by my banking institution.

Signature, Account Owner: _____ **Date:** ___/___/___

**Information provided on this form is PRIVATE.
Any unauthorized use of this information is a violation of law.**

